

To receive a report from the Town Team and consider any actions and associated expenditure

Town Vitality – a Saltash Community Space Project

On the 3rd November 2022, Saltash Town Council approved the Town Vitality procurement documents to tender against the funding pot of £84,000.

Since then, Saltash Town Team have worked with the appointed consultant Mel Richardson and the Town Clerk to move the project to the next level to allow Town Team to deliver the project.

A robust shortlisting and interview process has been fulfilled and Town Team are pleased to confirm that Architecture by Studio Hive (Bristol based company) have been appointed to undertake the work on behalf of Saltash Town Council (the accountable body) and Saltash Town Team at a cost of £68,870 + VAT within budget.

The next stage is for a contract to be worked up and for the interview panel Members (Peter Ryland, Cllr Frank, Cllr B Samuels and Richard Bickford), Mel and the Town Clerk to meet with Architecture by Studio Hive on 15th February 2023 to understand the goals, objective and approach of the project as agreed in the brief together with any recommendations by Architecture by Studio Hive. This will entail a tour of the town.

The Town Clerk is currently undertaking the governance checks and Mel is working up a robust contract for both parties to sign.

Due to the restricted timeframe to meet the funding criteria, we ask for the Town Council's permission to delegate to the Town Clerk to review and sign the contract on behalf of Saltash Town Council.

Town Team will continue to update Saltash Town Council as we work through the project.

Peter Ryland
Acting Chairman