

Services Committee - Guildhall Budget 2023-24

Saltash Town Council

For the period ended 31 May 2023

Account	Actual Received/Spend 2022/23	EMF Balances B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual Received/Spend YTD 2023/24	Actual Funds to Receive/Available to Date 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Guildhall Operating Income										
Guildhall Income										
4200 GH Income - Guildhall Bookings	1,916	0	0	10,261	1,496	8,765	11,297	12,438	13,695	15,078
4201 GH Income - Guildhall Refreshments	342	0	0	257	89	168	283	312	343	378
4206 GH Income - Guildhall Misc Property Income	4	0	0	232	0	232	255	281	310	341
Total Guildhall Income	2,262	0	0	10,750	1,585	9,165	11,835	13,031	14,348	15,797
Total Guildhall Operating Income	2,262	0	0	10,750	1,585	9,165	11,835	13,031	14,348	15,797
Guildhall Operating Expenditure										
Guildhall Expenditure										
6400 GH Rates - Guildhall	8,608	0	0	9,808	9,899	(91)	10,798	11,889	13,090	14,412
6401 GH Water Rates - Guildhall	517	0	0	847	0	847	932	1,026	1,130	1,244
6402 GH Gas - Guildhall	3,819	0	0	6,500	(679)	7,179	7,157	7,879	8,675	9,551
6403 GH Electricity - Guildhall	4,078	0	0	13,000	(189)	13,189	14,313	15,759	17,350	19,103
6404 GH Fire & Security Alarm - Guildhall	743	0	0	1,396	418	978	1,537	1,692	1,863	2,051
6408 GH Cleaning Materials & Equipment - Guildhall	1,270	0	0	1,129	375	754	1,243	1,368	1,506	1,658
6409 GH Boiler Service & Maintenance	463	0	0	1,135	0	1,135	1,250	1,376	1,515	1,668
6410 GH General Repairs & Maintenance	2,838	0	0	2,838	73	2,765	3,125	3,441	3,788	4,171
6411 GH Entertainment Licenses	0	0	0	1,000	0	1,000	1,101	1,212	1,335	1,469
6412 GH Lift Service & Maintenance	3,691	0	0	3,303	402	2,901	3,637	4,004	4,408	4,854
6413 GH Refreshment Costs - Guildhall	133	0	0	414	12	402	456	502	553	608
6414 GH Equipment - Guildhall	176	0	0	1,108	0	1,108	1,219	1,343	1,478	1,628
6418 GH Professional Fees	1,950	0	0	10,000	0	10,000	11,010	12,122	13,346	14,694
6420 GH Legionella Risk Assessment (Guildhall)	385	0	0	500	70	430	550	606	667	735
Total Guildhall Expenditure	28,672	0	0	52,978	10,380	42,598	58,328	64,219	70,704	77,846
Guildhall Staffing Expenditure										
Guildhall Staffing Expenses	218	0	0	454	22	432	499	550	605	454
6678 ST GH Staff Training (Guildhall)	76	0	0	565	0	565	622	685	754	830
Guildhall Staffing Costs	22,634	0	249	37,386	3,791	33,844	41,162	45,319	49,897	54,936
Total Guildhall Staffing Expenditure	22,928	0	249	38,405	3,813	34,841	42,283	46,554	51,256	56,220
Total Operating Expenditure	51,600	0	249	91,383	14,193	77,439	100,611	110,773	121,960	134,066
Total Guildhall Operating Expenditure	51,600	0	249	91,383	14,193	77,439	100,611	110,773	121,960	134,066
Total Guildhall Operating Surplus/ Deficit	(49,338)	0	(249)	(80,633)	(12,608)	(68,274)	(88,776)	(97,742)	(107,612)	(118,269)
Guildhall EMF Expenditure										
6470 GH EMF Guildhall Maintenance	7,290	60,303	0	20,000	335	79,968	0	0	0	0
6696 ST GH EMF Staff Contingency (Guildhall)	0	3,000	11,660	739	0	15,399	0	0	0	0
Total Guildhall EMF Expenditure	7,290	63,303	11,660	20,739	335	95,367	0	0	0	0
Total Guildhall Expenditure (Operational & EMF)	58,890	63,303	11,909	112,122	14,528	172,806	100,611	110,773	121,960	134,066
Total Guildhall Budget Surplus/ (Deficit)	(56,627)	(63,303)	(11,909)	(101,372)	(12,943)	(163,641)	(88,776)	(97,742)	(107,612)	(118,269)

To/From Reserves & Budget Virements 2023/2024

1. Virement from General Reserves to Guildhall Staffing Costs - £249 - PE 99/22/23
2. Virement from General Reserves to 6696 ST GH EMF Staff Contingency - £11,660 - FTC 58/23/24