

South-East Cornwall Community Area Partnership

Action Notes

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| Meeting: | South-East Cornwall Community Area Partnership |
| Date & time: | Tuesday 5 September 2023 (6.00-8.30pm) |
| Location: | Hybrid meeting - Liskeard Public Hall & online via MS Teams |
| Attendance & apologies: | See attendance list attached |

| Item | Notes |
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| 1. | <p>Introduction and Welcome</p> <p>The Chair, Cornwall Councillor Jane Pascoe welcomed all present including those who joined online via the new hybrid meeting technology. Organisational partners and Cornwall Council officers were invited to introduce themselves.</p> <p>The Chair was also pleased to extend congratulations to Will Glassup, Highways & Environment Manager following the birth of his baby son.</p> |
| 2. | <p>Devon and Cornwall Police current priorities – Sgt Jon Welch</p> <p>This agenda item was brought forward to enable Sgt Welch to leave the meeting should it be necessary for operational reasons.</p> <p>Sgt Welch briefed the CAP on the update provided by Sector Inspector Dave Ratcliff who was unable to attend the meeting. This and other supporting papers for the meeting are available on the CAP's webpage.</p> <p>ACTION: Sgt Welch undertook to follow up on the issues highlighted below:</p> <ul style="list-style-type: none"> • Saltash – when will the monthly crime reports be resumed for Town and Parish Councils? • A390, East Taphouse – flashing speed sign in place but could more effective measures/better enforcement be explored? • B3252, Morval – explore what measures could be taken to reduce number of fatal/serious incidents. |
| 3. | <p>Workshop to develop the CAP Community Priorities</p> <p>The aim of the session was to discuss and agree priorities for the CAP, with an opportunity to reflect on the initial discussions at the inaugural meetings and consider supporting information from partners.</p> <p>'Know Your Area' Community Profile Presentation (Erika Sorensen – Amethyst Strategic Intelligence and Performance Manager, Safer Cornwall and</p> <p>Environmental Profile Presentation (Mark Holmes – Head of Environmental Partnerships and Climate Change, Cornwall Council).</p> <p>ACTION:</p> |

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Housing information was requested to establish how the CAP is faring compared to the rest of Cornwall in terms of affordable housing shortage (rental & purchase). ES to follow up and report back.

CAP Organisational Partners

The CAP's three organisational partners each gave a presentation outlining their current priorities/activities to help identify potential links with emerging CAP priorities. A summary matrix was also circulated.

Presentations were given by:

- Cornwall & Isles of Scilly Integrated Care Board (ICB) (Lucy Tuson – Director of Engagement & Communications and Danielle Kirby, North and East Integrated Care Area Development Manager)
- Devon & Cornwall Police (agenda item brought forward, see min no 2)
- Cornwall Voluntary Sector Forum (Sarah Phillips, Engagement Officer)

ACTION:

- Health/ICB – That the CAP considers setting up a Focus Group on access to services, should this be an agreed CAP priority.

The partners were thanked for their helpful presentations. The CAP members were invited to reflect on priorities previously identified to agree if they should remain the same or if anything needed adding based on the presentations. The CAP divided into 3 workshop groups.

Workshop Feedback

The workshop groups were asked to feed back their priority issues:

TABLE 1

- Transport/Connectivity/Assets/Infrastructure/Facilities
- Housing/Enforcement/Planning
- Environment/Climate – access to grants
- Healthcare/Deprivation/Community Safety/Social Welfare/Digital Inclusion

TABLE 2

- Health & Social Care/Deprivation – with focus on rural areas
- Transport
- Climate Change – particular links to agriculture
- Housing

TABLE 3

- Health/Cost of Living/Deprivation
- Economy – noting that this is a determinant of the above

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| | <ul style="list-style-type: none"> • Climate Change <p>Next Steps The Chair thanked the CAP for their feedback. It was summarised that the priorities mostly remained the same as previously identified but with the addition of Health/Deprivation and Social Care.</p> <p>ACTION: Feedback to be collated and used to start developing the CAP Priority Action Plan, in consultation with the Chair, Vice Chair and relevant stakeholders, focusing on how the CAP can practically take the priorities forward and considering any Cornwall-wide CAP implications.</p> |
| 4. | <p>Declarations of Interest There were no declarations of interest.</p> |
| 5. | <p>Action Notes The notes of the inaugural meeting held on 6th June 2023 were agreed as a correct record.</p> <p>Matters arising A38 – A letter from the CAP was sent to the Minister for Transport on 13 July 2023. A reply was received from Richard Holden MP, Minister for Roads and Local Transport on 5 September 2023 which was read out at the meeting. ACTION: Letter to be circulated. <i>Post meeting note: Letter circulated to the CAP by email 8.9.23.</i></p> |
| 6. | <p>Name of Community Area Partnership The CAP was asked to ratify the new name of the Community Area Partnership. The CLO clarified that following an invitation to all towns and parish councils and nominated CAP representatives to vote on the preferred name, the outcome by a considerable majority was 'South-East Cornwall CAP'.</p> <p>It was AGREED that the CAP be named "South-East Cornwall Community Area Partnership".</p> |
| 7. | <p>Update on Sub-Groups Climate Change & Nature Recovery - 8 additional expressions of interest had been received to join the membership (as an extension of the Cornwall Gateway climate change and nature recovery network).</p> <p>It was proposed that the Transport and Economy Sub-Groups be combined, as the majority of the CAP members that had expressed an interest had stated they were interested in both issues, and that an additional Focus Group with the ICB be established to consider the health/deprivation/social care issues.</p> |

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| | <p><u>ACTION:</u> CLO to meet Chair and Vice Chair to reflect on the CAP Sub-Groups following discussion on the revised priorities. CLO to write to the CAP to clarify the Sub-Groups and their aims, and to seek/confirm interested parties to join the Sub-Groups.</p> |
| 8. | <p>Town and Parish Council/Partner updates</p> <p>A38 Cornwall Councillor Armand Toms outlined a motion he is submitting to full Council on 19 September to recommend that Cornwall Council carries out a full design for improvements and safety on the A38 as it has done on the A30 (twice) and the St Austell Link Road. The motion asks that the design be in three sections Saltash to Trerulefoot, Trerulefoot to Dobwalls and Dobwalls to Bodmin.</p> <p><u>ACTION:</u> Copy of motion to be circulated to CAP. <i>Post meeting note: Motion circulated to CAP 8.9.23.</i></p> <p><u>ACTION:</u> Agreed a letter in support of the motion on behalf of the CAP would be sent to Cllr Toms. Action by CLO.</p> <p>Town & Parish Council/Partner updates – template It was suggested that updates be circulated in advance of the CAP meetings to highlight issues of wider relevance to the CAP/best practice/project activity etc.</p> <p><u>ACTION:</u> CLO to explore a suitable template for circulation to the CAP.</p> |
| 9. | <p>Tamar Bridge and Torpoint Ferry Update provided by Councillor Martin Worth, Joint Chairman of the Tamar Bridge & Torpoint Ferry Committee.</p> <p>At its meeting to be held on 7 September, the Tamar Bridge and Torpoint Ferry Committee will consider future financing and options for toll revision in light of its current financial position and predicted future shortfall in funding.</p> <p>The proposed options and end of year reserves position were outlined as detailed in the published Committee papers. Agenda for Tamar Bridge and Torpoint Ferry Joint Committee on Thursday, 7th September, 2023, 10.00 am - Cornwall Council</p> <p>CAP representatives fed back their views on this issue to Councillor Worth.</p> <p><i>Post meeting note: A press release was issued following the Committee meeting by the Tamar Crossings. A copy was circulated to the CAP 7.9.23.</i></p> |
| 10. | <p>Schedule of CAP Meetings The proposed dates were agreed:</p> <ul style="list-style-type: none"> • Tuesday 5 December 2023 – virtual |

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| | <ul style="list-style-type: none">• Tuesday 5 March 2024 |
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**South-East Cornwall Community Area Partnership
Attendance List¹: 5 September 2023**

| Representatives | Record of Attendance |
|---|----------------------|
| Cornwall Councillors | |
| Nick Craker (Liskeard Central) | Present |
| Sharon Daw (Lynher) | Not present |
| Kate Ewert (Rame Peninsula & St Germans) | Present |
| Edwina Hannaford (Looe West, Pelynt, Lansallos & Lanteglos) | Not present |
| Hilary Frank (Saltash Essa) | Present |
| Sheila Lennox-Boyd (Saltash Tamar) | Present |
| Colin Martin (Lostwithiel & Lanreath) | Present |
| Jane Pascoe (Liskeard South & Dobwalls) | Present |
| Phil Seeva (St Cleer & Menheniot) | Not present |
| John Tivnan (Torpoint) | Present |
| Armand Toms (Looe East & Deviock) | Present |
| Martin Worth (Saltash Trematon & Landrake) | Present |
| Town & Parish Councils (<i>Town & Parish Councils are in the process of appointing their single named voting representatives to the CAPs; where these have been confirmed by the Clerk, these are shown below</i>) | |
| Antony Parish Council: Apologies received from Councillor Peter Bulmer (named representative) | Apologies |
| Botus Fleming Parish Council: Apologies received from Councillor Dave Edwards (named representative) | Apologies |
| Deviock Parish Council: Councillor John Croft (named representative) | Present |
| Dobwalls Parish Council: Councillor Tracey Kitto, Councillor Alisa Tween | Present |
| Duloe Parish Council: Councillor Phil Hallworth (named representative) | Present |
| Landrake-with-St Erney Parish Council: Councillor Graeme Francis (named representative) | Present |
| Landulph Parish Council: Councillor Libby Gawith (named representative), Councillor Clare Tagg | Present |
| Lanreath Parish Council: Councillor Peter Seaman | Present |
| Lanteglos-by-Fowey Parish Council | Not present |
| Liskeard Town Council: Councillor Christina Whitty (named representative) | Present |
| Looe Town Council: Lynda Powell (Clerk) | Present |
| Maker with Rame Parish Council | Not present |
| Menheniot Parish Council: John Hesketh (Clerk). Apologies received from Councillor Adrian Cole (named representative) | Present |
| Millbrook Parish Council: Apologies received from Councillor Nicky Roberts (named representative) | Apologies |
| Morval Parish Council: Councillor Andrew Jackson (named representative) | Present |
| Pelynt Parish Council | Not present |
| Polperro Community Council | Not present |
| Quethiock Parish Council | Not present |
| Saltash Town Council: Councillor Julia Peggs (named representative), Councillor Richard Bickford, Councillor Steve Miller | Present |
| Sheviock Parish Council | Not present |
| St Cleer Parish Council | Not present |

¹ Attendance record based on register signed by representatives at meeting

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| St Germans Parish Council: Apologies received from Councillor Alan Hodge, Councillor Nigel Witton | Apologies |
| St John Parish Council | Not present |
| St Keyne & Trewidland Parish Council: Councillor Kevin Shovelton (named representative), John Hesketh (Clerk) | Present |
| St Martin-by-Looe Parish Council | Not present |
| St Neot Parish Council: Councillor Thomas Thrussell (named representative) | Present |
| St Pinnock Parish Council: Councillor Carol Spear, Councillor Doug Mills | Present |
| Torpoint Town Council: Councillor Gary Davis (named representative) | Present |
| Warleggan Parish Meeting | Not present |
| Representatives of other organisations present at this meeting | |
| Devon & Cornwall Police: Sgt Jon Welch | |
| Cornwall Council: Stephen Foster (Localism Team Manager) | |
| Cornwall Council: Helen Kneale (Community Link Officer, Community Services) | |
| Cornwall Council: Helen Nicholson (Community Link Officer, Community Services) | |
| Cornwall Council: Philip Shirfield (Delivery & Analysis Specialist, Community Services) | |
| Cornwall Council: Erika Sorensen (Amethyst Strategic Intelligence & Performance Manager, Community Services) | |
| Cornwall Council: Mark Holmes (Head of Environmental Partnerships & Climate Change) | |
| NHS Cornwall & Isles of Scilly Integrated Care Board: Lucy Tuson (Director of Engagement & Communications) | |
| NHS Cornwall & Isles of Scilly Integrated Care Board: Danielle Kirby (North and East Integrated Care Area Development Manager) | |
| Voluntary Sector Forum: Sarah Phillips, Engagement Officer | |
| Members of the public | |
| 1 member of the public was in attendance. | |
| Community Area Partnership officer team | |
| Catherine Thomson (Community Link Officer, Cornwall Council) | Present |
| Lisa Grigg (Community Support Assistant, Cornwall Council) | Present |
| Louise Wood (Cornwall Council Leadership Team Representative / Service Director – Planning & Housing, Cornwall Council) | Apologies |
| Carol Maclellan (Cornwall Council Leadership Team Representative / Service Director – Regulatory Services, Cornwall Council) | Present |