

Advisory Dress Code (Councillors)

RESPONSIBLE COMMITTEE: P&F

*This is a policy/procedure document of Saltash
Town Council to be followed by both Council
Members and Employees.*

Current Document Status			
Version	2023	Approved by	ATM
Date	May 2023	Date	04.05.2023
Responsible Officer	AJT	Minute no.	65/23/24f(i)
Next review date	Annual or as required		

Version History					
Date	Version	Author/ editor	Committee/ date	Minute no.	Notes
04/2018	1	AJT	P&F 10.04.2018	07/18/19f	New
04/2021	1/2021	AJT	ATM 20.05.2021	46/21/22f(i)	Reviewed for approval – new council
05/2022	1/2022	AJT	ATM 05.04.2022	54/22/23d(i)	Readopted
05/2023	2023	AJT	ATM 04.05.2023	65/23/24f(i)	Readopted

Document Retention Period
Until superseded

Saltash Town Council Advisory Dress Code for Councillors – Full Town Council and Civic Occasions

This is an advisory dress code for all Councillors and applies to meetings of the full Town Council and Civic Occasions.

1. All councillors are required to wear smart casual clothing with no slogans.
2. No baseball caps are to be worn in any meeting of the Council unless for health reasons.
3. No training clothes are to be worn in any meeting of the Council. The Chairman will have the discretion to excuse a councillor from complying with the advisory dress code upon receiving a satisfactory explanation from the councillor for not being appropriately dressed.
4. Councillors unable to comply with the advisory dress code due to a disability or health reason will be granted a dispensation for all meetings or Civic occasions for as long as the condition applies.
5. Male members are permitted to wear smart trousers and a smart jumper in place of a shirt but with no slogans.
6. At Civic functions in the presence of the Mayor all members are required to wear smart clothing.

Date	Details
September 2018	Note: Words importing the masculine gender only shall include all other genders and vice versa.