

Bank Payments

Saltash Town Council

For the period 1 October 2023 to 31 October 2023

Contact	Description	Net	VAT	Gross
All Seasons Window Cleaning	Station Window Cleaning - September 2023	35.00	0.00	35.00
Architecture By Studio Hive Limited	Cost for consultant Attendance at Full Town Council meeting held 7th September	382.50	76.50	459.00
Architecture By Studio Hive Limited	Work in relation to Saltash Waterside and Connectivity Project - First Stage	28,000.00	5,600.00	33,600.00
Barclays	Bank Charges	13.00	0.00	13.00
Barclays Active Saver	Money to be transferred to Lloyds Fixed Term Deposit	235,000.00	0.00	235,000.00
Barron Surveying Services Ltd	Saltash Town Council Estate Buildings - RAAC Review - Review of RAAC inspection and report	400.00	80.00	480.00
Barron Surveying Services Ltd	Appointment of Barron Surveying to oversee site works to the heritage building	300.00	60.00	360.00
Barron Surveying Services Ltd	Building surveyor attendance at Property and maintenance meeting 28/09/2023 to assist with setting of 5 year plan.	200.00	40.00	240.00
BrightHR	Provisions of HR Software - October 2023	78.00	15.60	93.60
CCLA	Transfer of Precept funds to CCLA (6 Transactions)	300,000.00	0.00	300,000.00
Cornwall Association of Local	Training Course for Finance Officer - Budgeting for Clerks	30.00	6.00	36.00
Cornwall Association of Local	Training Course for Finance Officer - Internal Controls	30.00	6.00	36.00
Cornwall Council	Insurance for Longstone Garage and Depot - October 2023	10.00	0.00	10.00
Cornwall Council	Rent for Longstone Garage and Depot - October 2023	375.00	0.00	375.00
Cornwall Pensions	Pension Fund Payment - October 2023	9,744.68	0.00	9,744.68
Credit Card Purchases (Amazon)	Letters to heaven post box for installation at Church Town Cemetery	125.14	25.03	150.17
Credit Card Purchases (Amazon)	Amazon Business Prime Annual Subscription	80.00	16.00	96.00
Credit Card Purchases (Amazon)	Stationary Cost - P&F	37.48	7.50	44.98
Credit Card Purchases (Amazon)	IT Equipment - P&F	77.22	15.45	92.67
Credit Card Purchases (Amazon)	Cleaning cloths for Town Council notice boards / metal work.	23.62	4.72	28.34
Credit Card Purchases (Amazon)	Transformer for Christmas Tree Fairy Lights	28.31	5.67	33.98
Credit Card Purchases (Amazon)	Office Cost - Library	19.84	3.96	23.80
Credit Card Purchases (Amazon)	Activities Cost - Library	68.27	13.65	81.92
Credit Card Purchases (Ebay)	Vehicle Maintenance Materials	12.99	0.00	12.99
Credit Card Purchases (Festival)	Fairy Lights for Christmas Trees	89.92	17.99	107.91
Credit Card Purchases (HM Land Registry)	Land Registry Title Deed for Area at North Road for Portfolios, dog fouling signs and work undertaken by SD Department	3.00	0.00	3.00
Credit Card Purchases (HM Land Registry)	Title Plan for same land in question at North Road	3.00	0.00	3.00
Credit Card Purchases (Survey)	Annual Subscription 05/09/2023 - 04/09/2024	384.00	0.00	384.00
Credit Card Purchases (TigrisKeys)	Maintenance Materials - Isambard house	73.04	14.60	87.64
Credit Card Purchases (Trainline)	Train Ticket - Travel to CALC Clerks networking session in Camborne for Town	23.43	0.00	23.43
Credit Card Purchases (V12)	Work boots - Service Delivery	72.49	0.00	72.49
Credit Card Purchases (Xero)	Monthly Xero Subscription	28.00	5.60	33.60
Dainton Group Services	Rent for Waterside Cabin and Effluent Tank	332.13	66.43	398.56
Denmans	Guildhall Maintenance Materials	68.97	13.79	82.76
Devon Contract Waste Ltd	06/10/2023 Recycling Costs	43.00	8.60	51.60
EE	Staff mobiles and Pontoon broadband charges	136.29	27.26	163.55
Efficient Comms Ltd	Annual Support commencing 01/05/23	452.10	90.42	542.52
Efficient Comms Ltd	Telephone Call and Service Charges - September 2023	223.00	44.60	267.60
Entry Group	Repair cost - Library Doors	2,524.59	504.92	3,029.51
EON	Electricity Charges - 31st Aug 2023 - 1st Oct 2023	190.06	9.50	199.56
Euro Car Parts	Vehicle Maintenance Materials - Service Delivery	111.30	22.26	133.56
Film Bank Media	Licence to show films at the Library Hub for November and December	123.33	24.67	148.00
Flags4sale	Flags for Remembrance Day	174.00	34.80	208.80
HMRC	PAYE payment October 2023	9,001.58	0.00	9,001.58
HR Support Consultancy	HR Services for work carried out during the month of August 2023	682.50	136.50	819.00
Hygiene 2 Health Ltd	Control of Substances Hazardous to Health Training Course - Service Delivery	105.00	21.00	126.00
Hygiene 2 Health Ltd	Basic Legionella Management course Assistant Service Delivery Manager and Service Delivery General Assistant	65.00	13.00	78.00
Institute of Cemetery & Crematorium Management	Cemetery Management and Compliance Course - Assistant Town Clerk	140.00	28.00	168.00
Kernow Installations Limited	Service check to Fore Street loudspeaker system.	180.00	36.00	216.00
Mel Richardson Consultancy	Work in relation to Saltash Waterside and Connectivity Project.	3,500.00	0.00	3,500.00
Opayo (previously Sage)	Card Machine charges - Monthly Fee	13.00	2.60	15.60
Opayo (previously Sage)	Card machine charges - Transaction Fees	73.36	0.00	73.36
PEAC Finance	Photocopier Lease 26/10/2023 - 25/01/2024	649.28	129.86	779.14
Print Copy Scan Ltd	Prints for Photocopiers 25/08/2023 to 26/09/2023	80.58	16.12	96.70
Public Works Loan Board	Repayment of PWLB Loan for Library Capital Works	12,178.00	0.00	12,178.00
Robert McNeil	Tree Survey and Maintenance cost	250.00	0.00	250.00
Rosevale Accountants Ltd	Monthly payroll and absence management - September 2023	512.50	102.50	615.00
Rosevale Accountants Ltd	Finance Consultancy Fees Week Commencing - 18th September 2023	377.00	75.40	452.40
Rosevale Accountants Ltd	Finance Consultancy Fees Week Commencing - 25th September 2023	232.00	46.40	278.40
Royal British Legion	Wreaths for Remembrance day 2023 with Saltash crest	68.75	13.75	82.50
Saltash Window Cleaning	Cleaning of Saltash Council Office Windows - September 2023 and October 2023	90.00	0.00	90.00
Security Management South West	Keyholding Response charge for Longstone Depot on 07/08/2023	67.50	13.50	81.00

Contact	Description	Net	VAT	Gross
Security Management South West	Keyholding Response charge for Longstone Depot on 21/09/2023	45.00	9.00	54.00
SOS Consultancy	Monthly ICT Support and Maintenance Services	1,260.86	252.18	1,513.04
SOS Consultancy	PDF Software licenses for STC Staff	1,440.00	288.00	1,728.00
South West Water - Alexandra Sq	Water and Sewerage Charges 21/06/2023 -19/09/2023	325.12	0.00	325.12
South West Water - Belle Vue Toilets	Water and Sewerage Charges 21/06/2023 - 26/09/2023	367.68	0.00	367.68
South West Water - Library	Water and Sewerage Charges - 06/09/2023 - 03/10/2023	14.50	0.00	14.50
South West Water - Longstone Depot - Connection to Bowling Green	Water and Sewerage Charges 06/09/2023 - 03/10/2023	19.83	2.69	22.52
South West Water - Longstone Toilets - Connection to Bowling	Water and Sewerage Charges 06/09/2023 - 03/10/2023	19.83	2.69	22.52
South West Water - Waterside	Water and Sewerage Charges 21/06/2023 - 19/09/2023	408.80	0.00	408.80
Spot-On-Supplies	Cleaning Supplies - Public Toilets	253.48	50.70	304.18
Spot-On-Supplies	Cleaning Supplies - Public Toilets	305.66	61.13	366.79
Staff Expenses	Mileage - Assistant Service Delivery Manager	81.90	0.00	81.90
Staff Expenses	Expense claim - Library Activities	44.19	4.00	48.19
Staff Expenses	Expense claim - Flu jab	14.00	0.00	14.00
Staff Expenses	Expense claim - Library Activities	32.20	0.00	32.20
Staff Salaries	Staff Salaries	33,306.28	0.00	33,306.28
Sumup	Card Machine Charges	1.62	0.00	1.62
Thirsty Work	Water Cooler Hire - August 2023	190.15	38.03	228.18
Tool station	Cleaning Equipment -Station and Library	50.06	10.01	60.07
Tool station	Repair Materials - Library	7.74	1.55	9.29
UK Fuels Ltd	Fuel for Town Council Service Delivery Vehicles	92.69	18.53	111.22
Viking Direct	Stationary - P&F and Library	22.20	4.44	26.64
Viking Direct	Foot rests for Library DSE Workstations	93.96	18.79	112.75
Westcountry Skip Hire	18/10/2023 Disposal of Green Waste	31.36	6.27	37.63
Zurich Municipal	Liability Insurance for STC October 10/10/2023 - 09/10/2024	10,895.00	128.40	11,023.40
Grand Total		£657,716.86	£ 8,392.56	£666,109.42