

Services Committee - Guildhall Budget 2023-24
Saltash Town Council
For the 5 months ended 31 August 2023

Account	Actual 2022/23	EMF Balances B/F 2022/23	To/From Reserves & Budget Virements 2023/24	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept 2024/2025	Notes	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29
Guildhall Operating Income												
Guildhall Income												
4200 GH Income - Guildhall Bookings	1,916	0	0	10,261	1,383	8,878	2,371	Based on YTD Income	2,544	2,730	2,929	3,143
4201 GH Income - Guildhall Refreshments	342	0	0	257	145	112	249	Based on YTD Income	267	287	308	330
4206 GH Income - Guildhall Misc Property Income - (Rename Code Guildhall Photocopying Income)	4	0	0	232	2	230	5	Based on YTD Income	5	6	6	6
Total Guildhall Income	2,262	0	0	10,750	1,530	9,220	2,625		2,816	3,022	3,243	3,479
Total Guildhall Operating Income	2,262	0	0	10,750	1,530	9,220	2,625		2,816	3,022	3,243	3,479
Guildhall Operating Expenditure												
Guildhall Expenditure												
6400 GH Rates - Guildhall	8,608	0	100	9,808	9,899	9	10,622	Current YTD + CPI 7.3%	11,397	12,229	13,122	14,080
6401 GH Water Rates - Guildhall	517	0	0	847	103	744	909	Current Budget + CPI 7.3%	975	1,047	1,123	1,205
6402 GH Gas - Guildhall	3,819	0	0	6,500	756	5,744	5,551	Based on Annual kwh at current rate +15%	5,956	6,391	6,858	7,358
6403 GH Electricity - Guildhall	4,078	0	(100)	13,000	1,055	11,845	6,066	Based on Annual kwh at current rate +15%	6,509	6,984	7,494	8,041
6404 GH Fire & Security Alarm - Guildhall	743	0	0	1,396	508	888	1,498	Current Budget + CPI 7.3%	1,607	1,725	1,851	1,986
6408 GH Cleaning Materials & Equipment - Guildhall	1,270	0	0	1,129	560	569	1,212	Current Budget + CPI 7.3%	1,300	1,395	1,497	1,607
6409 GH Boiler Service & Maintenance	463	0	0	1,135	0	1,135	1,218	Current Budget + CPI 7.3%	1,307	1,402	1,505	1,615
6410 GH General Repairs & Maintenance	2,838	0	0	2,838	1,059	1,779	3,046	Current Budget + CPI 7.3%	3,268	3,507	3,763	4,038
6411 GH Entertainment Licenses	0	0	0	1,000	0	1,000	1,073	Current Budget + CPI 7.3%	1,151	1,235	1,326	1,422
6412 GH Lift Service & Maintenance	3,691	0	0	3,303	1,073	2,230	3,632	Qtrly Maint £671 + £700 for parts. + CPI 7.3%	3,897	4,182	4,487	4,814
6413 GH Refreshment Costs - Guildhall	133	0	0	414	117	297	445	Current Budget + CPI 7.3%	477	512	550	590
6414 GH Equipment - Guildhall	176	0	0	1,108	0	1,108	1,189	Current Budget + CPI 7.3%	1,276	1,369	1,469	1,576
6418 GH Professional Fees	1,950	0	0	10,000	300	9,700	10,730	Current Budget + CPI 7.3%	11,513	12,354	13,256	14,223
6420 GH Legionella Risk Assessment (Guildhall) (Delete Code)	385	0	0	500	210	290		Testing now being carried out in-house Recommend Virement of £290 to 6418 GH Professional Fees				
Total Guildhall Expenditure	28,672	0	0	52,978	15,638	37,340	47,191		50,636	54,332	58,299	62,554
Guildhall Staffing Expenditure												
Guildhall Staffing Expenses	218	0	0	454	45	409	488	Current Budget + CPI 7.3%	524	562	603	647
6678 ST GH Staff Training (Guildhall)	76	0	0	565	0	565	607	Current Budget + CPI 7.3%	651	699	750	805
Guildhall Staffing Costs	22,634	0	249	37,386	9,461	28,174	56,239	PROVISIONAL FIGURE – Awaiting new NJC Scale for 23/24. Figures for 24/25 based proposed 23/24 NJC Scale + similar uplift	59,051	62,004	65,104	68,359
Total Guildhall Staffing Expenditure	22,928	0	249	38,405	9,506	29,148	57,334		60,226	63,264	66,456	69,810
Total Operating Expenditure	51,600	0	249	91,383	25,144	66,488	104,525		110,862	117,597	124,755	132,365
Total Guildhall Operating Expenditure	51,600	0	249	91,383	25,144	66,488	104,525		110,862	117,597	124,755	132,365
Total Guildhall Operating Surplus/ Deficit	(49,338)	0	(249)	(80,633)	(23,614)	(57,268)	(101,900)		(108,045)	(114,575)	(121,512)	(128,886)
Guildhall EMF Expenditure												
6470 GH EMF Guildhall Maintenance	7,290	60,303	0	20,000	335	79,968	0	As Per 5 Year Plan	6,500	6,500	6,500	6,500
6696 ST GH EMF Staff Contingency (Guildhall)	0	3,000	11,660	739	0	15,399	0	Agreed No Increase	0	0	0	0
Total Guildhall EMF Expenditure	7,290	63,303	11,660	20,739	335	95,367	0		6,500	6,500	6,500	6,500
Total Guildhall Expenditure (Operational & EMF)	58,890	63,303	11,909	112,122	25,480	161,855	104,525		117,362	124,097	131,255	138,865
Total Guildhall Budget Surplus/ (Deficit)	(56,627)	(63,303)	(11,909)	(101,372)	(23,950)	(152,635)	(101,900)		(114,545)	(121,075)	(128,012)	(135,386)

Precept Notes 2024-25

Inflationary rate used for fixed costs is CPI 7.3 % based on June 2023